

CITY OF ALLENTOWN CAPER 2019

CITY OF ALLENTOWN COMMUNITY & ECONOMIC DEVELOPMENT

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Allentown namely the Department of Community and Economic Development underwent vast positive changes during the 2018-2019 program year. This year the City lead a mass public engagement initiative creating our Comprehensive Plan. The Comprehensive Plan collaborated with housing initiatives, and agencies funded by our current CDBG, ESG and HOME funds. It was eye opening to hear from the community that we serve, and hear positive things about our current programs, as well as how they can be improved, development issues that have yet to be addressed, and more.

The City is also in the process of completing the 5-year Consolidated Plan, working closely with Triad associates to create a plan that fulfills the City's vision. Highlights of the plan consist of housing needs, homeless needs, community development needs, elderly needs, mental illness needs, disabled needs, drug and alcohol addiction, and HIV/AIDS needs.

2018-2019 funds have been aligned with the calendar year as stated in the previous Caper. All of 2018-2019 activities have been monitored, and efficiently documented. Most organizations have successfully executed proposed projects, with various success stories. The City of Allentown HUD team has transitioned to fully digital, all applications were submitted electronically, as well as all correspondence including invoices and quarterly reports. The City has made it a point to be more digital and will continue to do moving forward.

Residential rehab, homeownership, and public service targeted towards low to moderate income families, continues to be the catalyst for our HUD program. Residentially, Habitat for Humanity, Pennrose Properties, Housing Association and Development Corporation (HADC), Community Action of the Lehigh Valley amongst others had a hand in creating affordable and stable housing for low to moderate income families. The homelessness battle is a slow and steady one, organizations like Allentown Rescue Mission, Sixth Street Shelter, and Lehigh Conference of Churches are amongst the agencies that help assist with this worldwide issue through shelters and rapid re-housing. The City will continue to pursue rehabilitation to sustain affordability in our City, our goals aligned with the goals of funded agencies and we look forward to continuing this initiative.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and

explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected - Program Year	Actual – Program Year	Percent Complete
Affordable Housing/Owner Occupied Housing	Affordable Housing	CDBG: \$ / HOME: \$563706	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	800	522	65.25%			
Affordable Housing/Owner Occupied Housing	Affordable Housing	CDBG: \$ / HOME: \$563706	Homeowner Housing Added	Household Housing Unit	0	4		2	0	0.00%
Affordable Housing/Owner Occupied Housing	Affordable Housing	CDBG: \$ / HOME: \$563706	Homeowner Housing Rehabilitated	Household Housing Unit	65	8	12.31%	5	0	0.00%
Affordable Housing/Owner Occupied Housing	Affordable Housing	CDBG: \$ / HOME: \$563706	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	80	17	21.25%			
Affordable Housing/Rental	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	40	61	152.50%			
Affordable Housing/Rental	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	60	9	15.00%	25	2	8.00%

Affordable Housing/Rental	Affordable Housing	CDBG: \$ / HOME: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0				
Affordable Housing/Rental	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	0	0		15	0	0.00%
Economic Development/Job Creation	Economic Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	485	140	28.87%			
Economic Development/Job Creation	Economic Development	CDBG: \$	Jobs created/retained	Jobs	0	0		5	0	0.00%
Economic Development/Job Creation	Economic Development	CDBG: \$	Businesses assisted	Businesses Assisted	15	19	126.67%	5	0	0.00%
Economic Development/Job Creation	Economic Development	CDBG: \$	Other	Other	0	0				
Homeless Support Activities	Homeless	CDBG: \$10000 / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	51	102.00%	10	0	0.00%
Homeless Support Activities	Homeless	CDBG: \$10000 / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	1500	3043	202.87%	2500	0	0.00%
Homeless Support Activities	Homeless	CDBG: \$10000 / ESG: \$	Homelessness Prevention	Persons Assisted	0	0		100	0	0.00%

Homeless Support Activities	Homeless	CDBG: \$10000 / ESG: \$	Other	Other	0	0				
Housing Rehabilitation Programs for LMI Homeowners	Affordable Housing	CDBG: \$ / HOME: \$	HOME: Rental units		0	0				
Housing Rehabilitation Programs for LMI Homeowners	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing		210	4	1.90%	6	0	0.00%
Housing Rehabilitation Programs for LMI Homeowners	Affordable Housing	CDBG: \$ / HOME: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	0	0				
Housing Rehabilitation Programs for LMI Homeowners	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	0	0				
Planning and Administration	Planning and Administration	CDBG: \$ / HOME: \$ / ESG: \$14570.1	Other	Other	1	4	400.00%	8	0	0.00%
Public Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	0	0.00%	700	0	0.00%

Public	Non-Housing									
Infrastructure	Community	CDBG: \$	Other	Other	0	0		1	0	0.00%
Improvements	Development									0.0070
Public Safety Goals	Public Safety	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%			
Public Safety Goals	Public Safety	CDBG: \$	Buildings Demolished	20.0		20.00%	3	0	0.00%	
Public Safety Goals	Public Safety	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	85	4	4.71%			
Public Safety Goals	Public Safety	CDBG: \$	Other	Other	0	0				
Public Services	Public Services	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	7365				
Public Services	Public Services	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3200	1982	61.94%	700	96	13.71%
Public Services	Public Services	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Public Services	Public Services	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				

Public Services	Public Services	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
Special Needs Goals (Non- Homeless)	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	675	613	90.81%	70	0	0.00%
Special Needs Goals (Non- Homeless)	Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				

Table 1 - Accomplishments - Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The highest priority identified in the City's 5-year Consolidated Plan is affordable housing for low to moderate income individuals. The City has and continues to possess one of the oldest housing stocks in the nation. A product of outdated housing occupied by low income families many of whom can not afford to keep up with home repairs and rent which constitutes greater than their monthly income.

The City continues to fund non-profit organizations to combat rehabilitation, in the 45th year the City funded 24 different agencies with CDBG fiunds 4 different agencies for ESG funds and 4 different agencies for HOME funds.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Table 2 - Table of assistance to racial and ethnic populations by source of funds

Narrative

The City's CED & HUD team continue to monitor the upkeep of accomplishment data and reimbursement of funds. Within our data we continue to find a variety and range of data that is transient population. A majority of our Public Service activities are providing accomplishment data that supports ethnically diverse households, including large numbers of female head of households. The City continues to make irt a priority to fund programs that make the most impact on the community, specvifacally those who have a good track record in our city.

To breakdown the Native Hawaiian or OTher Paicfic Islander the numbers are actually as follows:

CDBG - Native Hawaiian/other Paciific Islander = 2, American Indian = 6, Asian & White = 4, Black/African American & White = 38, Amer. Indian/Alaskan Native & Black African Amer. = 4 and Other multi -racial = 338

HOME - Other multi -racial = 15

ESG - Native Hawaiian/other Paciific Islander = 19, Other multi -racial = 58, Client doesn't know/Client Refused = 13 and Data Not Collected = 39

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made	Amount Expended
		Available	During Program Year
CDBG	public - federal	4,762,314	3,131,462
HOME	public - federal	1,955,170	197,315
HOPWA	public - federal	432,321	0
ESG	public - federal	384,021	147,383

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Center City Initiative			
Program Area	80	80	
Citywide	20	20	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Center City has been a highlight in the City of Allentown, for many years the City is now taking a different city wide approach to engage the City on a more impactful level.

Historically the more LMI indivduals live in center City.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Matching requirements for the HOME program were met with an excess match balance. The City has had no match liability for several years, but still tries to add match yearly, if possible. For the ESG program, all subrecipients contributed considerable match to the programs funded with ESG dollars. These match funds came from a variety of sources, as noted in the ESG section of the report.

Fiscal Year Summary – HOME Match						
1. Excess match from prior Federal fiscal year	0					
2. Match contributed during current Federal fiscal year	0					
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0					
4. Match liability for current Federal fiscal year	0					
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0					

Table 5 – Fiscal Year Summary - HOME Match Report

	Match Contribution for the Federal Fiscal Year									
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match		

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter th	Program Income – Enter the program amounts for the reporting period										
Balance on hand at	Amount received during	Total amount expended	Amount expended for	Balance on hand at end							
begin-ning of reporting period	reporting period	during reporting period	TBRA	of reporting period							
\$	Ş	,	,	,							
6,291	141,192	0	0	147,483							

Table 7 – Program Income

Minority Busi	iness Enterprise	es and Women	Business Enter	r prises – Indicat	te the number	and dollar
value of contr	racts for HOME	projects compl	eted during the	e reporting peri	od	
	Total		Minority Busin	ess Enterprises		White Non-
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non- Hispanic	Hispanic	Hispanic
Contracts				I		l
Dollar						
Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contract	S					
Number	0	0	0	0	0	0
Dollar						
Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar						
Amount	0	0	0			
Number	0	0	0			
Sub-Contract	S					
Number	0	0	0			
Dollar						

Table 8 - Minority Business and Women Business Enterprises

Amount

0

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

0

	Total		Minority Prop	perty Owners		White Non-
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non- Hispanic	Hispanic	Hispanic
Number	0	0	0	0	0	0
Dollar						
Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations		
Displaced	0	0
Households Temporarily		
Relocated, not Displaced	0	0

Households	Total		Minority Property Enterprises			White Non-
Displaced		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non- Hispanic	Hispanic	Hispanic
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be		
provided affordable housing units	0	0
Number of Non-Homeless households to be		
provided affordable housing units	42	42
Number of Special-Needs households to be		
provided affordable housing units	0	0
Total	42	42

Table 11 - Number of Households

	One-Year Goal	Actual
Number of households supported through		
Rental Assistance	0	0
Number of households supported through		
The Production of New Units	0	0
Number of households supported through		
Rehab of Existing Units	21	21
Number of households supported through		
Acquisition of Existing Units	21	21
Total	42	42

Table 12 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

In our numbers we have found a slightly lower 'actual' number than 'projected' one year total. In the future the City will pay closer attention to the 'projected' number and how it pertains to the activities that are input into IDIS. We find that our numbers are lacking because there is a shortage in activities for HOME projects that would boost our 'actual' numbers. Not only is there a shortage of activities, but those subrecipients who have received funding have been slow to complete. We as a whole will work better with each subrecipient to maintain progress and work toward completion.

Discuss how these outcomes will impact future annual action plans.

The goal of the Hud team is to ensure that activities are attainable to complete, the city will continue to closely monitor monthly activity reports.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	13	2
Low-income	4	13
Moderate-income	4	6
Total	21	21

Table 13 – Number of Households Served

Narrative Information

CDBG and HOME number are coming directly from the PR23 HUD report out of IDIS. These numbers have been updated on a regular basis as projects are completed.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c) Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City does not directly fund any street outreach, however with each and every agency funded to assist the battle against homelessness, there are staff that provide assistance and help for homeless indivduals, one in particular the Lehigh Conference of Churches, Daybreak, have an automated system that homeless or other organizations call and they get direct assistance, at various times throughout the day. Daybreak also attempts to bring more people to their site for help/guidance, Daybreak specifically, holds group group and one-on- one counseling sessions to help indivduals in need around the City. Also Valley Youth House continues to outreach to over 100 homeless youth per year.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City has four emergency shelters. The City in the past three years have exceeded their cap for shelters, the Hud team has explored different possibilities and shelter options that are currently in the works. All shelters operate the entire year. Each shelter serves a different population, one is men only, all women and children and family shelter.

All shelters have different transitional housing methods to rehome homeless indivduals, and equipt them with a job to sustain themselves, shelters partner with the Housing Authority to qualify lmi indivduals so that they received subsidized rent and assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City funds four shelters and one rapid re-housing program. Another service involved with homeless is Daybreak Drop-in Center. The LVCIL have been helping indivduals with diabilities, create a more productive and self sustaining life and obtain work. We also fund various youth groups such as Communities in School, HADC Youth build, Boys and Girls club, Community Bike Works, Salvation Army Youth Program are amongst them. Homelessness is a worldwide issue and the City is trying to combat this issue one step at a time through our various funded agencies.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Lehigh Conference of Churches does a great job through Pathway's Housing, The City also fund various agencies, to qualify LMI indivduals for loans geared towards home ownership and rental assitance, Affordable housing is a significant issue in our City and our CED office are working to see if there are ways within legislation to help. The Lehigh Valley Regional Homeless Advisory Board (LVRHAB), A sub-set of the thirty three county PA 509 Continum of Care meets monthly and communicates about prevention and working with health care facilies. Representation at the LVRHAB includes staff of the Lehigh Valley Health Network Street Outreach program, which provides health care to homeless indivduals and families in collaborations with the City's shelters; members of the Lehigh and Northampton Counties Human Services departments, which includes Aging, Mental Health and Children and Youth services and prison services. An email exchange system allows providers to communicate and share information. Especially successful outreaches which results in housing of persons that a particular agency could not serve but other agencies were able to. It is important for the City to continue to help the homelessness issue in our area, and we will continue to fund agencies that assist in this mindset.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Allentown partners with the Allentown Housing Authority to assist LMI indivduals into subsidized housing with controlled rent and affordable utilities. The city of Allentown sits on the committe for the Housing Authority and meet monthly to discuss possible public housing solutions.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

One position on the Board of Commissioners is reserved for a resident of public housing or a participant in the Housing Choice Voucher (HCV) program. In addition, staff meets quarterly with the Resident Advisory Board (RAB), made up of residents from all public housing communities and the HCV program. The RAB provides feedback on AHA activities and programs and serves as a sounding board for the resident population. Residents are encouraged to participate in the Family Self Sufficiency program which allows eligible residents to accumulate funds in a savings account that otherwise would be paid in rent. Upon graduation from the program the funds can be used for a down payment on a home.

Actions taken to provide assistance to troubled PHAs

No actions necessary, the Housing Authority of the City of Allentown is not troubled, and is, in fact, a standard performing PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City has six codes that address the issue of the health and safety of residential units. Four of the six are based on national standards developed the Building Officials and Code Administrators International (BOCA): building, plumbing, electrical, and fire prevention. In addition, the property rehabilitation and maintenance code and a portion of the City's health code impact the health and safety of residential units, and also are adapted from State and national standards. Since the six codes have been developed in compliance with State and national standards, it seems reasonable to conclude that they do not have a negative impact on the ability to develop, maintain, or improve affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

When feasible, the City of Allentown partners with other public agencies and nonprofit organizations to leverage resources and maximize outcomes involving housing and community development activities. In addition, several other obstacles to meeting underserved needs include:

- Increased need for affordable housing and supportive services resulting from economic downturn

 while budgets for projects are generally stretched in good economic conditions, the recent
 economic downturn has exacerbated these issues and concerns; and
- Increased foreclosures— in addition to the community implications of the recent economic downturn are effects on a more individual basis, such as a high foreclosure rate, the associated problem of poor credit, and rising unemployment. In addition, the City continues to fund downpayment and closing cost assistance programs and this program requires participation in CDBG funded homeownership counseling, to decrease the risks of foreclosure. Funds are used to provide tenant education, prevent homelessness, and counseling for homebuyers. CACLV's Community Action Financial Services Program provided homeownership counseling to potential homebuyers. The Lehigh Valley Center for Independent Living provided counseling for persons with disabilities to secure affordable and appropriate housing and prevent homelessness. The Daybreak program provides a drop-in program including three meals daily to persons affected with mental health challenges.

The City is in a position where it needs more resources - both financial and services to help those that are underserved. Many organizations have been trying revamp programs, so that it's not redundant, and to keep up with growing issues on affordable housing, the City is in a position to revamp and to keep up with growing issues on affordable housing. The city understand the obstacles but will continue to assist and help the underserved.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City was awarded a \$1.3 million federal grant in summer of 2016. The program began full operation in January of 2017 and has continued to collaborate with the Health Department and Buildings & Standards Department to remediate lead hazard issues in the City. The federal grant calls for remediation of 50 units over the course of three years. The City has completed it's lead grant by complteing 53 homes. As of January 2020 the State has given the City of Allentown another \$631,000 of Lead and Healthy homes funds that they were unable to spend. In 2020 the Housing Coordinator will be submitting a new request for funds.

Lead hazard discoveries are made by the Health Department and turned over to Buildings & Standards to conduct financial verifications and ultimate remediation actions. The City has had a lead program for over 30 years.

Lead hazards are often coupled with code in the remeditation process.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City believes that the most effective method of lowering the number of households living in poverty is to assist them in developing the skills necessary to become more independent and self-sufficient. This philosophy is reflected throughout the programs and are implemented by the City.

Economic development, including job creation and discovery are important to leading families out of poverty. The HUD team has monthly interactive meetings with the Business Development office to help with funding to create more job opportunity in the City. With the City's NIZ tax program and the general revitalization of the entire City, more business for skilled and unskilled labors are creating more jobs. Funding awarded to the Business Development office mandates FTE job creation based on the amount of dollars loaned or granted to business. A goal that aligns with the City's Consolidated Plan is to create more jobs and that will continue to be a priority for the HUD team. This year the creation of jobs that were financed in part by the Business Development - Retail Mosaic were 2 full time jobs.

Since the City continues to operate under the 2015-2019 Consolidated Plan, many of the resources the City receives are put into similar services. The new consolidated plan is being constructed and as stated in the beginning, Vision 2030 has been a huge steppingstone for community input, regarding housing, homelessness and other big issues within the city. All Vision 2030 public meetings were attended by over 200 different Allentown residents. The new consolidated plan will be targeting new innovative ways to target problem areas in the City of Allentown.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Allentown's Department of Community and Economic Development is responsible for the overall implementation each year of the five-year strategy. It will administer the contracts with nonprofit organizations providing housing rehabilitation services, homeownership opportunities, supportive housing for special needs populations, shelter and supportive counseling for the homeless,

and social services for those threatened with homelessness. In addition, the Department will review proposals that seek to increase the supply and affordability of standard rental housing units. In addition, there are several offices within the City's departmental structure that provide housing, economic, and community development services to citizens of Allentown. These include:

- The Bureau of Planning and Zoning works with many community organizations that provide services pursuant to the Plan;
- The Bureau of Building Standards and Safety is responsible for code enforcement, inspections, hazard remediation and for demolition of dilapidated buildings;
- The Bureau of Health is responsible for the childhood lead testing program;
- The Redevelopment Authority of the City of Allentown assists with acquisition and property management
- The Allentown Economic Development Corporation is a partner in a variety of economic development activities.
- Finally, through its participation in the LVRHAB, the City collaborates with other communities in the Lehigh Valley including Lehigh County, Northampton County and the cities of Bethlehem and Easton to address homelessness on a valley wide basis.

The City is in the process of talking about how we can better leverage our resources for the next Consolidated Plan set to be published in 2020. Where the City has made leaps and bounds in its revitalization, specifically to the downtown area, there is still a large degrading housing stock, homelessness, and few jobs. Where the City can foresee keeping each in it's next Consolidated Plan, we plan on actually producing ways to better combat slum/blight and create attractive jobs to those living in the direct community.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City's application for funding process allows a myriad of agencies and service providers, including those providing housing, to communicate and collaborate. This open process often results in collaborations among agencies and providers, which then develop new programs as a result of these meetings. There is also much communication among agencies to avoid duplication of services. Finally, participation in the LVRHAB allows for over 40 member agencies/government entities/providers and citizens to collaborate and discuss issues to alleviate homelessness in the Lehigh Valley. The city is also taking action and is trying to recruit housing developers to take on the City of Allentown and provide more housing services.

There is not a specific number of potential or active public/private partnerships occurring, but there is certainly more activity in City Hall. Adminstration turnover at the Mayor level has opened the door for more developers to be interested in collaborating with the City. Our hope is that in the next several years, not only will the City have more housing, there will be more affordable and accessible housing for all income levels.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

We City in collaboration with Northampton County, The City of Bethlehem and City of Easton are currently preparing a New Analysis of Impedimnets. This document should be completed with the first quarter of 2020. Currently listed below are the old impediments.

The Impediments included are:

Impediment #1: Steering by Real Estate Agents

Actions - outreach and training of Real Estate Agents: During the program year, NPLS, as part of the Fair Housing Consortium work, provided outreach and training to the Greater LV Board of Realtors. Seven training sessions were held, with 313 attendees and 175 brochures were give out.

Impediment #2: Disparities in Mortgage Lending

Action Work with Fair Housing Consortium (members with Cities of Bethlehem, Easton and Counties of Northampton and Lehigh) to determine how to address-Began discussions about how best to address

Impediment #3: Need for Increased Fair Housing Education

Action Continue to fund the Fair Housing Consortium which works and funds North Penn Legal Services to provide fair housing educations throughout the year-The Consortium and NPLS provided 29 education

sessions reaching over 850 persons. Finally, during Fair Housing month and beyond, the Consortium paid for an advertising campaign on area buses, promoting fair housing and noting where to go for help.

Impediment #4: Need for Increased Coordination among Fair Housing Providers

Action Continue to work with the Fair Housing Consortium, North Penn Legal Services and other fair housing providers to promote and coordinate fair housing education. Held quarterly meetings with the Consortium. In collaboration with the City of Bethlehem, coordinated NPLS to present a fair housing seminar to the HUD funded housing providers who work in both cities.

Impediment #5: Condition of Affordable Housing Stock

Action Fund programs to improve condition of affordable housing stock within the CCI area. Funded programs to address housing stock.

Impediment #6: Public Perceptions Regarding Transportation Connectivity-no action on this item during the program year.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The HUD Grants Monitor continues to make changes, the biggest change is the program reporting has gone fully digital, except for contracts. We are also promoting minority business outreach through our Start Your Business and Retail Mosiac Program. We currently have two receiptant in complaince with the outline given through the Retail Mosiac Program.

The HUD Grants Monitor has remotely checked in on the progress of ESG funded activities for The Allentown Rescue Mission, The Hospitality House (Salvation Army), and The Sixth Street Shelter (CACLV). Each of the agencies presented their CAPER report. The HUD Grants Monitor will complete a thorough review of documents in Spring of 2020, once funding has been spent all the way down. The HUD Grants Monitor will also accompany an inspector for a site visit at each shelter on April 1, 2020

Outreach and Rapid-Rehousing is a function that is fully executed by the Lehigh Conference of Churches. The HUD Grants Monitor continues to remotely monitor their progress monthly and elects to have all their resources/back-up documents sent via PDF to view and file.

The HUD Grants Monitor has monitored one of the twenty 4 CDBG completed projects for 2019, with the other three on the schedule for February - March of 2020. As projects/activities are fully funded and accomplishment data is presented, the HUD Grants Monitor will do an onsite review. The HUD Grants monitor utilizes a checklist to monitor each activity (CDBG, HOME, & ESG). The HUD Grants Monitor coordinates a visit with each agency up to a month prior to monitoring visit. The HUD monitor sents out a letter via email with three dates and times for the agency to choose from, as well as a priliminary checklist so that the agency is prepared for the visit. After coordination, the HUD Grants Monitor provides a checklist of documents she will ask to see during the monitoring visit. Monitoring visits have lasted anywhere from one to two hours depending on preparedness. If there are documents missing at the conclusion of the monitoring visit the HUD Grants Monitor provides a request of findings and a 30-day window to remediate those findings. If there are no findings or at the end for the remediation period (given the agency has remediated all findings) the HUD Grants Monitor sends a compliance letter.

HOME monitoring has not been done, for 2019 because funds have not been invoiced.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City will make an immediate announcement upon the CAPER being complete in the local news paper, The Morning Call. The CAPER will be available as a digital copy on the City's Community and Economic Development webpage. The City will offer 30 days for community input, and feedback and address accordingly.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The only new change introduced to the program is the fully digital aspect, agencies find it easier to email quarterly and yearly documents, as well as sending in the application via email. It saves on energy and paper. The City also has a shared folder where all applications and correspondence are stored and only the HUD team has access to it. The HUD team also uses Nuance to edit any PDF documents digitally as well.

All agencies are required to submit an APR and quareterly reports, invoices are also recieved digitally.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

All rental housing owned by HADC, Alliance for Building Communities, Sacred Heart Residencies (Pennrose Properties) and all emergency shelters have been monitored by staff with the use of the rental inspectors when applicable, as the City determined that annual updates are best. Any new or rehabbed rentals must be registered through the City and given a proper inspection prior to anyone inhabiting the unit.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Each subrecipient is marketing according to the requirements of HUD for HOME units, LMI occupied are verified yearly. As part of the City's HOME monitoring, the City is requesting a narrative prior to any project that describes how any future HOME assisted unit will be affirmatively marketed.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

All program income is returned to the City and is reinvested in future projects. In 2019 program income wash not recipted due to HOME activies that are in a blocked status.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

There are future projects in the planning stages, but other than the affordablitly periods tied based on the amount of money spent - the city continues to struggle with affordable housing, consistent with other US cities. The City is offering the opportunity for all developers to pitch ideas on including affordable housing into their (re)development programs. The City itself has entertained the idea of creating a ordinance for a specific number/percentage of low-income housing in all new projects. Currently the City is working with developer to maintain and at times renovate older housing stock to keep the affordable housing consistent.

The City has had a developer pitch mixed-income housing, senior housing, vetern housing and housing for individuals with disabilities. We are excited to bring more affordable income offerings into our City.

The Redevelopment Authority is also working hard and partnering with the city to identify blighted properties and are working on rehabbing others.

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility		
assistance to prevent homelessness of the		
individual or family	0	0
Tenant-based rental assistance	0	0
Units provided in permanent housing facilities		
developed, leased, or operated with HOPWA		
funds	0	0
Units provided in transitional short-term		
housing facilities developed, leased, or		
operated with HOPWA funds	0	0

Table 14 - HOPWA Number of Households Served

Narrative

The City of Allentown entered an agreement with the Commonwealth of Pennsylvania to administer it's HOPWA funds. The Commonwealth of Pennsylvania reports on all HOPWA achievements.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in e-snaps

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name ALLENTOWN
Organizational DUNS Number 068569656
EIN/TIN Number 236003116
Indentify the Field Office PHILADELPHIA

Identify CoC(s) in which the recipient or

subrecipient(s) will provide ESG

assistance

Philadelphia CoC

ESG Contact Name

PrefixMrsFirst NameMariaMiddle Name0

Last Name Quigney

Suffix 0

Title HUD Grants Manager

ESG Contact Address

Street Address 1 435 Hamilton Street

Street Address 2

City Allentown

State PA ZIP Code -

Phone Number 6104377761

Extension 0 Fax Number 0

Email Address maria.quigney@allentownpa.gov

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title

Phone Number Extension Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date01/01/2019Program Year End Date12/31/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: ALLENTOWN RESCUE MISSION

City: Allentown **State:** PA

Zip Code: 18101, 1819 **DUNS Number:** 162684971

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization **ESG Subgrant or Contract Award Amount:** 37653.67

Subrecipient or Contractor Name: The Salvation Army

City: Allentown

State: PA

Zip Code: 18102, 3212 **DUNS Number:** 062517941

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 41253.46

Subrecipient or Contractor Name: Sixth Street Shelter

City: Allentown

State: PA

Zip Code: 18102, DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 37653.67

Subrecipient or Contractor Name: Lehigh Conference of Churches

City: Allentown
State: PA

Zip Code: ,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 63137.1

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in	Total
Households	
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in	Total
Households	
Adults	23
Children	28
Don't Know/Refused/Other	0
Missing Information	0
Total	51

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in	Total
Households	
Adults	202
Children	292
Don't Know/Refused/Other	0
Missing Information	0
Total	494

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in	Total
Households	
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in	Total
Households	
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	198
Female	453
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	651

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	228
18-24	41
25 and over	117
Don't Know/Refused/Other	0
Missing Information	0
Total	386

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total	Total	Total
		Persons	Persons	Persons
		Served –	Served –	Served in
		Prevention	RRH	Emergency
				Shelters
Veterans	3	0	0	3
Victims of Domestic				
Violence	20	0	1	19
Elderly	1	0	0	1
HIV/AIDS	1	0	0	1
Chronically				
Homeless	4	0	0	4
Persons with Disabilities:				
Severely Mentally				
III	4	0	0	4
Chronic Substance				
Abuse	3	0	0	3
Other Disability	14	0	2	12
Total				
(Unduplicated if				
possible)	0	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	68,068
Total Number of bed-nights provided	24,162
Capacity Utilization	35.50%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The total bed nights are provided by Sixth Street Shelter, Salvation Army, Rescue Mission and Warming Station (Jan 1 to Apr 30, 2018). Total Bed-nights Available and Total bed-nights provided are from the Client Track report dated 1/1/2018 to 12/31/2018

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and			
Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation &			
Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under			
Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	8,157	44,926	0
Expenditures for Housing Relocation and			
Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation &			
Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under			
Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	8,157	44,926	0

Table 26 - ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year			
	2017 2018			
Essential Services	3	66,188	0	
Operations	0	0	0	
Renovation	0	0	0	

Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	3	66,188	0

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	11,426	0

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds	2017	2018	2019
Expended			
	8,160	122,540	0

Table 29 - Total ESG Funds Expended

11f. Match Source

	2017	2018	2019
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	1,133,335
State Government	0	0	0
Local Government	0	0	0

Private Funds	0	0	0
Other	0	0	727,038
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	1,860,373

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG	2017	2018	2019
Activities			
	8,160	122,540	1,860,373

Table 31 - Total Amount of Funds Expended on ESG Activities